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Records are processed by Photo Stat and they can be reached at 972-399-0914.

All requests for medical records must have a dated written authorization with the patient's signature, social security number and date of birth along with a complete address of where you would like the information to be mailed. If you need a HIPAA compliant authorization, one can be downloaded under the FORMS section on Photo Stat's website. Their website is www.therecordsolution.com. You may fax your request to Photo Stat directly at 214-596-9411.

Please allow 14 days from the date you mailed this request to receive your records and if you have not received your records or notification from Photo Stat within this 14 day period, please call Photo Stat.

Patients requesting their medical records for their personal use will be subject to a \$25.00 charge. State law states that we have 15 business days to produce medical records.

Thank You